

**Boston Continuum of Care  
CoC Information Session  
Meeting Notes  
July 18, 2016**

**FY 2016 NOFA—Gina Schaak / TAC:**

- Summary of NOFA:
  - Published by HUD on 6/29/16
  - Actual application and detailed instructions not published yet
  - All CoC's have been given 75 days to submit applications on esnaps which are due on 9/14/16. DND, the collaborative applicant will be submitting the applications
  - The total ARD (Annual Renewal Demand) for this year is \$22,164,525
  - Three parts to the application process:
    - Part I—FY 16 CoC Application formerly Exhibit 1 which is a huge part of Tier 2 scoring
    - Part II—FY 16 project applications formerly Exhibit 2s are all the individual project applications completed by project applicants for new projects, planning & UFA funds, and renewal project funds
    - Part III—CoC priority listing which is the ranking of project applications in Tier 1 & Tier 2. 93% of the ARD is for Tier 1 and the rest, 7% is for planning and Tier 2. More funding was allowed in Tier 1 this year
  - Permanent Housing Bonus is 5% of ARD at \$1.1million and projects may be permanent supportive housing (PSH) or rapid re-housing (RRH) projects. PSH projects must serve chronically homeless individuals or families.
  - Rapid Rehousing projects does not have to be for the chronic and can serve homeless individuals and families coming directly from the streets or emergency shelters, those feeling domestic violence, and others meeting definition of HL.
  - CoC application will be scored by HUD on a 200 point scale
  - Individual project applications placed in Tier 2 will be scored according to methodology that factors CoC application score, project component type, & Housing First / low barrier response
  - Planning applications still being funded; this year CoCs can apply for up to 3% of ARD; for Boston this amount = \$664,936
  - Project sponsors can now use program income as match
  - HUD reworked the point structure for the CoC application and added more points in the area of system performance measures

***New Projects: PH Bonus and Reallocations--Katie Cahill Holloway / DND:***

- Confirmed Boston's ARD of \$22 million broken down as follows: Tier 1 \$20.6 million, Tier 2 \$1.5 million, and \$1.1 million for Permanent Housing Bonus.
- DND will publish a Request for Proposals (RFP) to solicit application for New PH bonus and Reallocation applications. The RFP will be available on Monday 7/25/16
- HUD has yet to release new project applications and detailed instructions so information will continue to be disseminated by DND to potential applicants as it is released by HUD
- Projects can reallocate and partner with other agencies
- Mandatory bidder's conference on August 1<sup>st</sup> at 2pm and anyone planning on submitting an application for Bonus or Reallocation projects must attend this session
- Letters of intent are due on August 4<sup>th</sup> and applications are due in to DND on August 8<sup>th</sup>

***Renewal Application Overview—Adelina Correia / DND:***

- A one page form was developed for all agencies to have access to esnaps in order to complete the renewal application process on esnaps. All agencies must fill out this form if they have access to esnaps already. If they do not have access, the form walks you through how to obtain access and how to create your username and password. These forms must be forwarded to Adelina
- Actual project applications have not been released by HUD yet
- All of your applications from last year will be imported and DND will be responsible for cleaning it up and making any changes if needed before you begin to fill it out
- Budgets are not to be changed at all and must stay the same. If you wish to make any adjustment to your budgets across line items, this can be requested and completed after the CoC 2016 competition period ends
- There is a USICH webinar on the CoC Program Competition this coming Thursday, 7/21 at 1pm and you can register online through the USICH website
- All project applications will be out on August 1<sup>st</sup> and due back to DND on August 12<sup>th</sup>
- Agencies cannot and should not hit submit on esnaps once they have completed the application. DND will be in charge of reviewing it and hitting submit to send to HUD. All agencies should download the completed application in esnaps by exporting into a PDF document and sending it to their DO at DND by email
- Question was asked regarding match and leverage: 25% match is still required and no leverage is required this year
- Question was asked who will be completing project applications for Shelter Plus Care: all of CoC Rental Assistance (formerly Shelter Plus Care) project applications will be handled by MBHP. Any agency with CoC RA will still be responsible for their match and leverage documentation as well as some other questions on the application. MBHP and DND will reach out to all agencies about their application.

### ***Reallocation Strategies—Elizabeth Doyle / DND:***

- There are 2 parts of the application for Tier 1 and Tier 2, every point of the application counts and even ½ point counts
- For Tier 2 scoring: 50% will be based on CoC's overall score on the CoC application and 50% are program specific elements. For your projects to get up to the full 50 points: 35 points for the CoC's ranking of the project application. Up to 5 points will be given for the type of project application (5 pts for renewal and new PH, renewal safe haven, HMIS, SSO for centralized or coordinated assessment or transitional housing that serves only HL youth; 3 pts for renewal of TH; 1 pt for renewal SSO project applications). Up to 10 points for being committed to Housing First
- The CoC application will be scored out of 200 points this year:
  - 43 points for CoC Coordination & Engagement which includes coordinating with Local Housing Authorities', discharge and planning, % of projects that are Housing First and low barrier
  - 30 points for Project Ranking & Review (up to 4 points for CoC's that reallocate lower performing projects)
  - 18 points for HMIS,
  - 9 points for PIT count
  - 40 points for a total of 7 performance measures: length of time persons stayed in HL system, extent to which persons who exit HL to PH destinations return to HL, the total # of HL persons, employment and income growth for those in CoC funded projects, # of persons who became HL for the first time, successful housing placement, successful placement from street outreach and successful placement in or retention of PH
  - 60 points for Performance and Strategic Planning, if ending CH youth and families each population gets 15 points
  - HUD didn't give any CoC's their exact and complete scores in 2015
  - DND put in an appeal with HUD because we disagreed with the way they calculated our points in the 2015 Competition
- Reallocation Tiering & Scoring: last year we asked agencies to volunteer if they wanted to reallocate. This year we are not asking agencies to volunteer but will instead be asking those projects that are TH or SSO to reallocate into a pool for the RFP. We have already spoken to all agencies about their programs except one, which is scheduled. Any programs that are giving money back to HUD or are poor performing will be reallocated or partially reallocated. Applications are encouraged given the significant pool of resources that are available for reallocation and Bonus projects.
- 2 separate scoring tools will be created: 1 for new projects and 1 for renewal projects. The ranking tool for new projects is different as there really isn't a way to get information for past

performance. The ranking tools will allow us to score all renewals first then rank the new projects

- New project applications are due on 8/8/16
- Question was asked if we already know which agencies' projects will be reallocated and will they be notified: yes, already did notify the agencies
- Question was asked if we can add Supportive Services or new budget line items: not for the renewals
- Question was asked on scoring tools explanation the one with the highest score will start at #1, highest ranking for new projects will be ranked under the last renewal, any bonus project will be placed at the bottom
- Agency member suggested that other CoC's were using the mean score for their new projects
- The room was asked to vote by show of hands if they agreed or disagreed with current plan
- The vote upheld the proposed Ranking and Scoring proposal