

## **PUBLIC FACILITIES DEPARTMENT**

### **Minutes**

Public Facilities Commission  
Public Facilities Department  
26 Court Street, 1<sup>st</sup> Floor, Winter Chambers  
Boston, MA 02108

April 14, 2017

#### **ATTENDING:**

Katherine P. Craven, Chair  
Lawrence D. Mammoli, Commissioner  
Dion S. Irish, Commissioner, (Not Present)  
Angela D. Atchue, Senior Legal Officer  
Colleen M. Daley, PFC Secretary  
Henry C. Luthin, First Assistant Corporation Counsel, Law Department  
David Zuares, Assistant Corporation Counsel, Law Department  
Brian P. McLaughlin, Chief of Staff  
Wayne MacKenzie, Project Manager  
Tom Leahy, Assistant Director for Construction  
Carol Houghtaling, Administrative Assistant

Chair Craven called the meeting to order.

There were no minutes to present for the Public Facilities Department, as PFD did not submit any vote requests in February and March 2017 to the Commission.

#### **VOTE 1: Wayne MacKenzie, Project Manager**

**Contract to CGKV Architects, Inc.:** To provide architectural design and construction administration services for the Roof and Siding Replacement at Area E-5 Police Station project, West Roxbury.

#### **Contract Price: \$112,082**

That the Director be, and hereby is, authorized to request from the Mayor, in the name and on behalf of the Commission, written authority to award a contract, pursuant to a publicly advertised request for qualifications under M.G.L. c.7C, sections 44-57 with advertisements appearing in the Boston Globe and City Record on September 12, 2016 and the Central Register on September 14, 2016, to CGKV Architects, Inc., a Massachusetts corporation with an office at 204A Hampshire Street, Cambridge, MA 02139. Under the terms of this contract, CGKV Architects, Inc. will provide architectural design and construction administration services for the Roof and Siding Replacement at Area E-5 Police Station located at 1708 Centre Street, West

Roxbury, MA. The term of this contract shall be 64 weeks from the date of execution at a cost not to exceed \$112,082, including \$35,000 for additional services, which is a fixed fee of 10% based on an estimated construction cost of \$770,824. The Director is, also, authorized to execute such contract, in the name and on behalf of the Commission, upon receipt of said written authority from the Mayor.

**NOTE:** Wayne MacKenzie addressed the Commission.

**NOTE:** Chair Craven stated, "Thank you, Wayne."

**NOTE:** Chair Craven asked, "Commissioner Mammoli, are there any questions?"

**NOTE:** Commissioner Mammoli replied, "No, the presentation answered my questions concerning design fees."

**NOTE:** On a motion duly made and seconded, the vote was unanimously approved.

**Exhibits:** Project Background Memorandum, Police Department Project Profiles, Approval of Capital Commitments by the Office of Budget Management OBM/Capital Budgeting, Advertisement, Advertisement Tracking Form and photo.

## **VOTE 2: Wayne MacKenzie, Project Manager**

**Contract to Russo Barr Associates, Inc.:** To provide architectural design and construction administration services for the Envelope Repairs at four (4) Police Stations, Area A-1, Downtown Boston; B-3, Mattapan; D-4, South End; D-14, Brighton.

**Contract Price: \$280,244**

That the Director be, and hereby is, authorized to request from the Mayor, in the name and on behalf of the Commission, written authority to award a contract, pursuant to a publicly advertised request for qualifications under M.G.L. c.7C, sections 44-57 with advertisements appearing in the Boston Globe and City Record on September 12, 2016 and the Central Register on September 14, 2016, to Russo Barr Associates, Inc., a Massachusetts corporation with an office at 55 Sixth Road, Suite 200, Woburn, MA 01801. Under the terms of this contract, Russo Barr Associates, Inc. will provide architectural design and construction administration services for the Envelope Repairs at four (4) Police Stations located at:

Area A-1, 40 Sudbury Street, Downtown Boston  
B-3, 1163 Blue Hill Avenue, Mattapan  
D-4 650 Harrison Avenue, South End  
D-14 301 Washington Street, Brighton

The term of this contract shall be 104 weeks from the date of execution at a cost not to exceed \$280,244, including \$82,000 for additional services, which is a fixed fee of 9.7% based on an estimated construction cost of \$2,043,754. The Director is, also, authorized to execute such contract, in the name and on behalf of the Commission, upon receipt of said written authority from the Mayor.

**NOTE:** Wayne MacKenzie addressed the Commission.

**NOTE:** Chair Craven stated, "Thank you, Wayne."

**NOTE:** Chair Craven asked, "Are there any questions Commissioner Mammoli?"

**NOTE:** Commissioner Mammoli replied, "I have more of a comment. These were listed as three (3) separate construction projects under the capital plan. As a result, the designer is actually doing these three (3) separate projects referred to as Area A-1 and D-4, Area B-3 roof replacement and, Area D-14 station."

**NOTE:** Chair Craven asked, "You mean in the budget, Commissioner?"

**NOTE:** Commissioner Mammoli replied, "Yes, in the budget portion." He then stated, "What you are doing is consolidating one consultant, which is efficient and you can save some money."

**NOTE:** Wayne MacKenzie replied, "Yes, we find that we can get better pricing when we do that."

**NOTE:** On a motion duly made and seconded, the vote was unanimously approved.

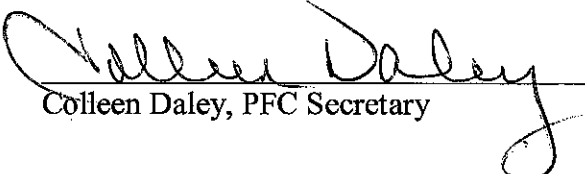
**Exhibits:** Project background memorandum and photos.

**Exhibits:** Project Background Memorandum, Police Department Project Profiles, Approval of Capital Commitments by the Office of Budget Management OBM/Capital Budgeting, Advertisement, Advertisement Tracking Form and photo.

**NOTE:** The April 14, 2017 Public Facilities Commission Meeting is available at the web address of [https://www.cityofboston.gov/cable/video\\_library.asp?id=21168](https://www.cityofboston.gov/cable/video_library.asp?id=21168)

A True Record.

The meeting commenced at 9:30 a.m. and adjourned at 9:45 a.m.

  
\_\_\_\_\_  
Colleen Daley, PFC Secretary