



**RECEIVED**  
By City Clerk at 9:13 am, Nov 16, 2020

November 18, 2020

Public Facilities Commission  
Katherine P. Craven, Chair  
Lawrence D. Mammoli, Commissioner  
Dion S. Irish, Commissioner

Location:  
Virtually via Zoom  
Boston, MA 02201

Meeting Time: 10:00 a.m.

Dear Commissioners:

I recommend that the following votes attached hereto and referred to as the Public Facilities Department agenda, be approved by the Commission at its November 18, 2020 meeting:

**VOTE 1: Robert Melvin, Assistant Director for Construction**

**Contract to TERVA Corporation:** To provide owner project manager (OPM) services associated with the 26 Court Street Full Renovation project located at 26 Court Street in the Downtown District of the City of Boston.

**Contract Price: \$2,464,209**

That the Director be, and hereby is, authorized to request from the Mayor, in the name and on behalf of the Commission, written authority to award a contract, pursuant to a publicly advertised request for the qualifications under M.G.L. c. 149, § 44½(c) with advertisements appearing in the Boston Globe and City Record on June 15, 2020 and in the Central Register and COMMBUYS on June 17, 2020, to TERVA Corporation, a Massachusetts corporation with an office at 184 Nathaniel Drive, Whitinsville, MA 01588. Under the terms of this contract, TERVA Corporation will provide owner project manager (OPM) services associated with the 26 Court Street Full Renovation project located at 26 Court Street in the Downtown District of the City of Boston. The term of this contract shall be 182 weeks from the date of execution at a cost not to exceed \$2,464,209, including \$260,000 for additional services, which is a fixed fee of 3.06% based on an estimated construction cost of \$72,000,000.

The Director is, also, authorized to execute such contract, in the name and on behalf of the Commission, upon receipt of said written authority from the Mayor.

Sincerely,

Patrick I. Brophy, Chief of Operations  
Public Facilities Department