

PUBLIC FACILITIES DEPARTMENT

Minutes

Public Facilities Commission
Public Facilities Department
Virtually via Zoom
Boston, MA 02201

November 18, 2020

ATTENDING:

Katherine P. Craven, Chair (Not Present)

Lawrence D. Mammoli, Commissioner

Dion S. Irish, Commissioner

ThyThy Le, Legal Advisor PFC/PFD, Law Department

Shamus J. Hyland, Assistant Corporation Counsel PFD, Law Department

Colleen M. Daley, PFC Secretary, Law Department

Catherine P. Pendleton, Articled Clerk PFC/PFD, Law Department

Henry C. Luthin, First Assistant Corporation Counsel, Law Department (Not Present)

Patrick I. Brophy, Chief of Operations, PFD

Robert Melvin, Assistant Director for Construction, PFD

Commissioner Mammoli called the meeting to order.

The minutes from the meetings of October 14, 2020, for the Public Facilities Department and the Department of Neighborhood Development, were presented to and approved by Commissioners Mammoli and Irish.

NOTE: ThyThy Le noted for the record, the meeting is being recorded and broadcast live. She then noted that Colleen Daley, the Public Facilities Commission Secretary, would take a roll call of the meeting participants.

NOTE: Colleen Daley performed the roll call and confirmed the individuals in attendance.

NOTE: ThyThy Le noted for the record, draft meeting minutes from the meetings of October 14, 2020 for the Public Facilities Department and the Department of Neighborhood Development. She then asked for a motion to approve.

NOTE: On a motion duly made and seconded, the October 14, 2020 meeting minutes for the Public Facilities Department and the Department of Neighborhood Development were unanimously approved by Commissioners Mammoli and Irish.

VOTE 1: Robert Melvin, Assistant Director for Construction

Contract to TERVA Corporation: To provide owner project manager (OPM) services associated with the 26 Court Street Full Renovation project located at 26 Court Street in the Downtown District of the City of Boston.

Contract Price: \$2,464,209

That the Director be, and hereby is, authorized to request from the Mayor, in the name and on behalf of the Commission, written authority to award a contract, pursuant to a publicly advertised request for the qualifications under M.G.L. c. 149, § 44½(c) with advertisements appearing in the Boston Globe and City Record on June 15, 2020 and in the Central Register and COMMBUYS on June 17, 2020, to TERVA Corporation, a Massachusetts corporation with an office at 184 Nathaniel Drive, Whitinsville, MA 01588. Under the terms of this contract, TERVA Corporation will provide owner project manager (OPM) services associated with the 26 Court Street Full Renovation project located at 26 Court Street in the Downtown District of the City of Boston. The term of this contract shall be 182 weeks from the date of execution at a cost not to exceed \$2,464,209, including \$260,000 for additional services, which is a fixed fee of 3.06% based on an estimated construction cost of \$72,000,000.

The Director is, also, authorized to execute such contract, in the name and on behalf of the Commission, upon receipt of said written authority from the Mayor.

NOTE: Robert Melvin addressed the Commission and provided an overview of the project.

NOTE: No questions were raised by Commissioners Mammoli or Irish.

NOTE: Commissioner Mammoli expressed praise for the work undertaken by PFD to advance the project.

NOTE: Commissioner Irish expressed concurrence with the sentiments of Commissioner Mammoli. He commended the department on the work undertaken with the project and thanked Rob for his interesting presentation, highlighting the history of the building.

NOTE: On a motion duly made and seconded, the vote was unanimously approved by Commissioners Mammoli and Irish.

Exhibits: November 1, 2020, project background memorandum with enclosures and PowerPoint presentation.

NOTE: On a motion duly made and seconded, the meeting was adjourned.

NOTE: A recording of this November 18, 2020 Public Facilities Commission Meeting is available at the web address of https://www.cityofboston.gov/cable/video_library.asp?id=35672.

A True Record.

The meeting commenced at 10:00 a.m. and adjourned at 10:11 a.m.

DocuSigned by:

Colleen Daley

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Colleen Daley, PFC Secretary