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City on a Hill Charter Public School

November 2022 ED Support Committee

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Date and Time

Monday November 14, 2022 at 2:00 PM EST

This meeting took place remotely pursuant to An Act Relative to Extending Certain State of Emergency Accommodations signed into law by Governor Baker on July 16, 2022.

Agenda

	Purpose	Presenter	Time
I. Opening Items			2:00 PM
A. Record Attendance		Jacqueline Bennett	2 m
B. Call the Meeting to Order		Jacqueline Bennett	1 m
C. Approve Minutes	Approve Minutes	Jacqueline Bennett	2 m
Approve minutes for June 2022 Executive Director Support Committee Meeting on June 15, 2022			
II. Executive Director General Updates & Goals			2:05 PM
A. Leadership Updates & Goals	Discuss	Jacqueline Bennett	10 m
Sonya Pratt, Executive Director, shares her current perspective on her leadership and shares her priorities for school year 2022-2023 to get initial feedback on the topics of her goals to be approved at the December 2022 ED Support Committee Meeting. Jacqueline Bennett, Chair, will lead a discussion on how this Committee can support Pratt in school year 2022-2023.			
III. Executive Director Paid Time Off (PTO)			2:15 PM

	Purpose	Presenter	Time
A. Executive Director PTO Review and Discussion	Discuss	Jacqueline Bennett	10 m

Jordan Pina, Chief of Staff, reviews Pratt's use of PTO as Executive Director and Pratt makes any applicable requests for adjustments per her contract. Melisa Lemire, Board Chair, leads the Committee in a discussion about Pratt's use of PTO and evaluates her request.

B. Vote to Approve Rollover of ED Vacation Time	Vote	Jacqueline Bennett	
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Melisa Lemire, Board Chair, calls for a vote on Pratt's PTO-related request.

IV. Executive Director Contract Discussion 2:25 PM

A. Executive Director Contract Discussion	Discuss	Jacqueline Bennett	5 m
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The Committee reviews Pratt's current contract as Executive Director and discusses any proposed changes by Pratt.

V. Closing Items 2:30 PM

A. Adjourn Meeting	Vote	Jacqueline Bennett	
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