



Boston Fire Department

Fire Prevention Division

1010 Massachusetts Avenue – 4th Floor

Boston, MA 02118

FIRE PREVENTION PROGRAM MANAGER ACKNOWLEDGEMENT FORM

(In conformance with 527 CMR, 780 CMR, and NFPA 241)

- Every construction, alteration, or demolition project requiring a Construction Safety Permit will require a Fire Prevention Program Manager (FPPM) to oversee the NFPA 241 Plan.
- Any project that has an existing standpipe or will be installing one must email this completed form with the NFPA 241 Plan to bfd241@boston.gov
- This form shall be completed by the FPPM appointed by the owner to oversee the NFPA 241 Plan and signed by the licensed builder associated with the Boston ISD building permit at the following location:

Address of the property

Specify location of the project within the property, as applicable (i.e. floor #)

Building Owner/Authorized Representative's Name, email, and mobile phone #

Fire Prevention Program Manager's Name, email, and mobile phone #

Alternate Fire Prevention Manager's Name, email, and mobile phone #

By signing this acknowledgement form, I am confirming that my project understands the application of NFPA 241 to this project. To assist in regular compliance, we employ a FPPM that is dedicated to this project. I understand that failure to have the FPPM (or their designated alternate) present on the construction site to enforce NFPA 241 compliance could result in monetary fines and/or a stop work order. The FPPM and myself have reviewed the NFPA 241 Plan for the above address with the author of plan. I attest to the fact that the project FPPM (and any alternate(s)) have completed the online NFPA Fire Prevention Program Manager course. If the FPPM is not present on site, an alternate will assume all duties and responsibilities. I understand that failure to have an FPPM present on the construction site to enforce NFPA 241 compliance could result in a stop work order.

Licensed Builder's Name, email, and mobile phone # (signature)

Licensed Builder's (signature) Date

THE NFPA 241 PLAN IS A WORKING DOCUMENT THAT SHOULD BE UPDATED AS CONDITIONS CHANGE.