



October 18, 2023

Public Facilities Commission  
Katherine P. Craven, Chair  
Lawrence D. Mammoli, Commissioner  
Donald E. Wright, Commissioner

Location:  
Virtually via Zoom  
Boston, MA 02201

**RECEIVED**  
**By City Clerk at 8:46 am, Oct 16, 2023**

Meeting Time: 10:00 a.m.

Dear Commissioners:

I recommend that the following votes attached hereto and referred to as the Public Facilities Department agenda, be approved by the Commission at its October 18, 2023 meeting:

**VOTE 1: Tom Kazmowski, Senior Project Manager**

**Contract to PMA Consultants, L.L.C.:** To provide owner project manager (OPM) services associated with the North End Community Center project, including the design and construction of a new community center facility located at 471 Commercial Street, North End, with an option to retain for continued services for multiple concurrent phases.

**Contract Price: \$2,730,000**

That the Director be, and hereby is, authorized to request from the Mayor, in the name and on behalf of the Commission, written authority to award a contract, pursuant to a publicly advertised request for the qualifications under M.G.L. c. 149, § 44½(c) with advertisements appearing in the Boston Globe, City Record and COMMBUYS on June 5, 2023 and in the Central Register on June 7, 2023, to PMA Consultants, L.L.C., a Michigan limited liability company with an office at 35 Braintree Hill Park, Suite 300, Braintree, MA 02184. Under the terms of this contract, PMA Consultants, L.L.C. will provide owner project manager (OPM) services associated with North End Community Center project including the design and construction of a new community center facility located at 471 Commercial Street in the North End District of the City of Boston with an option to retain for continued services associated for multiple concurrent phases as further described in the request for qualifications. The term of this contract shall be 182 weeks from the date of execution at a cost not to exceed \$2,730,000, including \$559,750 for additional services, which is a fixed fee of 4.7% based on an estimated construction cost of \$70,000,000.

The Director is, also, authorized to execute such contract, in the name and on behalf of the Commission, upon receipt of said written authority from the Mayor.

**VOTE 2: Gui de Azevedo, Project Manager**

**Contract to Cannon Boston, Inc., dba CannonDesign:** To conduct a comprehensive, in-depth Facilities Condition Assessment of City of Boston-owned buildings to develop robust recommendations and datasets to support short-term and long-term capital planning associated with the Citywide Facilities Condition Assessment project.

**Contract Price: \$3,176,077**

That the Director be, and hereby is, authorized to request from the Mayor, in the name and on behalf of the Commission, written authority to award a contract, pursuant to a publicly advertised request for qualifications under M.G.L. c.7C, sections 44-57 with advertisements appearing in the Boston Globe, City Record and COMMBUYS on May 29, 2023 and the Central Register on May 31, 2023, to Cannon Boston, Inc., dba CannonDesign, a Massachusetts corporation with an office at 99 Summer Street, Suite 600, Boston, MA 02110. Under the terms of this contract, Cannon Boston, Inc., dba CannonDesign will conduct a comprehensive, in-depth Facilities Condition Assessment of City of Boston-owned buildings to develop robust recommendations and datasets to support short-term and long-term capital planning associated with the Citywide Facilities Condition Assessment project. The term of this contract shall be 78 weeks from the date of execution at a cost not to exceed \$2,904,268, including \$271,809 for additional services.

The Director is, also, authorized to execute such contract, in the name and on behalf of the Commission, upon receipt of said written authority from the Mayor.

Sincerely

Kerrie Griffin, Director  
Public Facilities Department