

PUBLIC FACILITIES DEPARTMENT

Minutes

Public Facilities Commission
Public Facilities Department
Virtually via Zoom
Boston, MA 02201

November 19, 2025

REMOTE ATTENDANCE:

Katherine P. Craven, Chair (NOT PRESENT)
Lawrence D. Mammoli, Commissioner
Donald E. Wright, Commissioner
ThyThy Le, Legal Advisor PFC/PFD, Law Department
Colleen M. Daley, PFC Secretary, Law Department
Catherine P. Pendleton, Articled Clerk PFC/PFD, Law Department
Violeta Panayotova, Paralegal PFC/PFD, Law Department
Carelton Jones, Director, PFD
Tieshia Walton, Project Manager II, PFD
Wayne MacKenzie, Project Manager II, PFD
Hélène Guézennec, Assistant Director of Construction, PFD

Commissioner Mammoli called the meeting to order.

The minutes from the meetings of September 24, 2025, for the Public Facilities Department and Mayor's Office of Housing were presented to and approved by the Commission.

NOTE: ThyThy Le noted for the record the meeting is being recorded and broadcast live. She then noted that Colleen Daley, the Public Facilities Commission Secretary, would take a roll call of the Public Facilities Department meeting participants.

NOTE: Colleen Daley performed the roll call and confirmed the individuals in attendance.

NOTE: ThyThy Le noted for the record draft meeting minutes from the meetings of September 24, 2025, for the Public Facilities Department and the Mayor's Office of Housing. She then asked for a motion to roll call to approve each.

NOTE: On a motion duly made and seconded, a roll call vote was performed. Commissioner Mammoli: yes, Commissioner Wright: yes. The September 24, 2025 meeting for the Public Facilities Department and the Mayor's Office of Housing was approved.

VOTE 1: Tieshia Walton, Project Manager II

Amendment to the vote of June 26, 2024: Regarding a contract with Sasaki Architects, P.C. to provide design and construction administration services associated with the Boston City Hall and Plaza Renovations, Phase 1 & 2 project, located at 1 City Hall Square.

Increase of \$737,800

That the vote of this Commission at its meeting of July 18, 2018 and, thereafter, amended on May 15, 2019, December 15, 2021, December 14, 2022, June 26, 2026 and further amended by PFD's Director under delegation of authority for time regarding a contract with Sasaki Architects, P.C. to provide architectural design and construction administration services associated with the Boston City Hall and Plaza Renovation, Phase II project;

be, and hereby is, amended as follows:

By deleting the following words and figures: "at a cost not to exceed \$1,069,951, including \$100,000 for additional services" and substituting in place thereof the following words and figures: "at a cost not to exceed \$16,188,547, including the requested amount of \$737,800 for basic services;"

and, also, by deleting the following words: "provide architectural design and construction administration services" and substituting in place thereof the following words: "to provide design development through construction bid documents.."

AND, FURTHER VOTED: The Director is also authorized to execute such amendment, in the name and on behalf of the Commission, upon receipt of said written authority from the Mayor.

NOTE: Tieshia Walton addressed the Commission and provided an overview of the project.

NOTE: No questions were raised by the Commission.

NOTE: Commissioner Mammoli commented "Assuming we will be buttoned up for the Sale250 Events that will be happening on the plaza."

NOTE: On a motion duly made by Commissioner Mammoli and seconded by Commissioner Wright, a roll call vote was conducted. Commissioner Mammoli: yes; Commissioner Wright: yes. The vote was unanimously approved.

Exhibits: November 19, 2025 project background memorandum with attachment and PowerPoint presentation.

VOTE 2: Wayne MacKenzie, Project Manager II

Amendment to the vote of July 31, 2024: Regarding a contract with Utile, Inc. to provide architectural design and construction administration services associated with the South End Branch Library Study project located at 685 Tremont Street, South End.

Increase of \$1,121,704

That the vote of this Commission at its meeting of July 19, 2023 and further amended on July 31, 2024 regarding a contract with Utile, Inc. to provide architectural design and construction administration services associated with the South End Library project located at 685 Tremont Street, South End;

be, and hereby is, amended as follows:

By deleting the following words and figures: "at a cost not to exceed \$2,454,159, including \$947,453 for additional services" and substituting in place thereof the following words and figures: "at a cost not to exceed \$3,575,863, including a total of amended base and additional services of \$1,121,704;"

and, also, by deleting the following words: "to provide design development through construction bid documents" and substituting in place thereof the following words "to provide construction administration services through closeout."

AND, FURTHER VOTED: The Director is also authorized to execute such amendment, in the name and on behalf of the Commission, upon receipt of said written authority from the Mayor.

NOTE: Wayne MacKenzie addressed the Commission and provided an overview of the project.

NOTE: No questions were raised by the Commission.

NOTE: Commissioner Mammoli commented "Good project."

NOTE: Commissioner Wright commented "Great project, it's nice to see the vibrancy and the construction that's happening around the city on our libraries, Fields Corner being one of those examples."

NOTE: On a motion duly made by Commissioner Mammoli and seconded by Commissioner Wright, a roll call vote was conducted. Commissioner Mammoli: yes; Commissioner Wright: yes. The vote was unanimously approved.

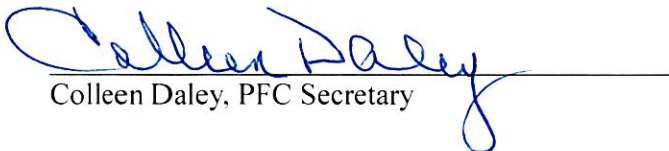
Exhibits: November 19, 2025 project background memorandum with attachment and PowerPoint presentation.

NOTE: On a motion duly made and seconded, the meeting was adjourned.

NOTE: A recording of this November 19, 2025 Public Facilities Commission Meeting is available at the web address of https://boston.granicus.com/player/clip/10513?view_id=1&redirect=true.

A True Record.

The meeting commenced at 10:02 a.m. and adjourned at 10:14 a.m.


Colleen Daley, PFC Secretary