



**BAY VILLAGE HISTORIC DISTRICT COMMISSION  
PUBLIC HEARING MINUTES**

Held virtually via Zoom

**November 12, 2025**

**4:00pm**

**APPROVED BY COMMISSION  
(1/13/2026)**

**Commissioners Present:** Craig Douglas, Steve Dunwell, Katherine Nelson, Lora Shea.

**Commissioners Absent:** Anne Kilguss, Senam Kumahia.

**Staff Present:** Jacqueline Vanegas, Preservation Planner.

**4:00 PM:** Commissioner Shea called the public hearing to order. She explained that, pursuant to the Commonwealth of Massachusetts Executive Order Suspending Certain Provisions of the Open Meeting Law, that the public hearing was being conducted virtually via the online meeting platform Zoom in order to review Design Review applications. She also briefly explained how to participate in the online hearing. Following this brief introduction Commissioner Shea called the first agenda item.

**I. RATIFICATION OF 10/14/2025 PUBLIC HEARING MINUTES**

**COMMISSIONER SHEA MOTIONED TO APPROVE THE HEARING MINUTES AS SUBMITTED. COMMISSIONER DOUGLAS SECONDED THE MOTION. THE VOTE WAS 4-0 (Y: CD, SD, KN, LS) (N: 0) (ABS: 0).**

**II. ADMINISTRATIVE REVIEW/APPROVAL**

**APP # 25.1038 BV**

**21 CORTES STREET:** Redesign window well to remove composite material and replace with double course brick wall and granite trim consistent with other window wells in the district.

**APP # 26.0349 BV**

**21 CORTES STREET:** Repoint front facade using Portland cement, sand, and lime mixture.

**APP # 26.0325 BV**

**79-81 BROADWAY STREET:** Repoint masonry using type-O mortar mix, repair lintels in-kind.

**APP # 26.0373 BV**

**6 FAYETTE STREET:** Emergency repair, at roof, remove and replace slate in-kind, re-use existing slate where possible.

**COMMISSIONER SHEA MOTIONED TO APPROVE THE ADMINISTRATIVE REVIEW ITEMS. COMMISSIONER DUNWELL SECONDED THE MOTION. THE VOTE WAS 4-0-0 (Y: CD, SD, KN, LS)(N: NONE)(ABS: NONE).**

**III. STAFF UPDATES**

No staff updates

**V. ADJOURN 4:47pm**

**COMMISSIONER SHEA MOTIONED TO ADJOURN THE HEARING. COMMISSIONER NELSON SECONDED THE MOTION. A VOICE VOTE WAS CALLED AND ALL COMMISSIONERS PRESENT VOTED IN FAVOR.**