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BOSTON, MA

TO: Trustees of the Boston Public Library  
FROM: David Leonard, President  
DATE: May 1, 2017  
RE: Annual Trustees Meeting – Tuesday, May 16, 2017 at 8:30 a.m.

The Annual Trustees Meeting, scheduled for Tuesday, May 16, 2017 at 8:30 a.m., in the Commonwealth Salon, Central Library, in Copley Square, requires two separate meetings.

The first meeting is the Annual Meeting of the Trustees as an Administrative Agency. During this meeting, the Trustees will address the ongoing business of the Boston Public Library along with administering matters of the Boston Public Library as a Department of the City of Boston. This includes the signing of payrolls, acceptance of Critical Repair Funds, appointive authority over Civil Service personnel at the Library, and other operating procedures.

The second meeting is the Annual Meeting of the Trustees as a Corporation. In the second meeting the Trustees will address matters in which the Trustees act as a separate § 501 (c)(3) nonprofit corporation, including the election of officers, signing of payrolls for grant funded positions, acceptance of gifts and grants, as well as authorization to accept funds and spend Trust Funds.

# TRUSTEES OF THE PUBLIC LIBRARY OF THE CITY OF BOSTON

## Annual Meeting of the Trustees as a Corporation

Tuesday, May 16, 2017, 8:30 a.m.

Boston Public Library, Commonwealth Salon

Central Library, 700 Boylston Street, Boston, MA 02116

### AGENDA

- I. Chairman's Call to Order  
*Robert Gallery, Chair*

- II. Trustees Nominating Committee  
*Paul A. La Camera, Chair*

**VOTED: that, the Trustees of the Public Library of the City of Boston approve the recommendation of the Trustees Nominating Committee for the Slate of Officers of the Trustees of the Public Library of the City of Boston and the Clerk of the Board for the period May 16, 2017 through May 16, 2018.**

- III. Enabling Vote for the Signing of Payrolls  
*Robert Gallery, Chair*

**VOTED: that, the President, Director of Library Services, Director of Operations, Chief Financial Officer, or the Clerk of the Corporation be, and hereby are, authorized to sign on behalf of the Corporation, bills, special drafts, and payrolls of the Library.**

- IV. Enabling Vote for the Signing of Contracts Approved by the Board  
*Robert Gallery, Chair*

**VOTED: that, the President, Director of Library Services, Director of Operations, Chief Financial Officer, or the Clerk of the Corporation be, and hereby are, authorized to sign any and all contracts, except as otherwise authorized, voted to be made by the Board in the name and on behalf of the Corporation and any and all communications in connection with the award of contracts so voted or recommended to be so voted and to authorize payments under contracts so voted.**

- V. Enabling Votes for the Acceptance on Behalf of the Corporation of those Gifts, Payments made in Recognition for Special Services Rendered, and Payments Received for Publications and Prints Executed under Library Sponsorship  
*Robert Gallery, Chair*

**VOTED: that, the President, Director of Library Services, Director of Operations, Chief Financial Officer, or the Clerk of the Corporation be, and hereby are, authorized to accept on behalf of the Trustees gifts, payments made in recognition for the special services rendered, and payments received for the publications and prints executed under library sponsorship and, in connection with the acceptance of the same, to endorse on behalf of the Trustees checks so received, said amounts to be reported to the Board at the September Meeting.**

- VI. Enabling Vote for Acceptance on Behalf of the Corporation of Gifts to be Added to Funds Already Established in the General Investment Account  
*Robert Gallery, Chair*

**VOTED: that, until the next Annual Meeting, by delegation of the Trustees of the Public Library of the City of Boston, the President, Director of Library Services, Director of Operations, Chief Financial Officer, or the Clerk of the Corporation, hereby are, authorized to accept on behalf of the Trustees gifts to be added to funds already established in the General Investment Account, the acceptance of said amounts to be reported to the Board at the meeting following any such acceptance.**

- VII. Enabling Vote for the Distribution of Income  
*Robert Gallery, Chair*

**VOTED: that, the President, or Chief Financial Officer, be and hereby is, authorized and directed to distribute and pay to the Trustees of the Public Library of the City of Boston the income of the General Investment Account for the period from July 1, 2017 to June 30, 2018; and further,**

**VOTED: that, the President, or Chief Financial Officer, be and hereby is, authorized to cause to be paid to the Rector of Trinity Church for the period from July 1, 2017 to June 30, 2018 income on the Children's Fund now held in the custody of the Collector-Treasurer of the City of Boston pursuant to the provisions of the 11th Clause of the will of Josiah H. Benton, as required by the 19th Clause of said will; and further,**

**VOTED: that, the President, or Chief Financial Officer, be and hereby is, authorized and directed to cause to be distributed and paid to the Rector of Trinity Church, to be held by said Rector pursuant to the provisions of the 12th Clause of the will of Josiah H. Benton, as defined by the Agreement of Compromise, dated January 15, 1935 and made in connection with the administration of the trust created by such Clause, four-tenths of the income of the Benton Book Fund for the period from July 1, 2017 to June 30, 2018, inclusive, now held in the custody of the Collector-Treasurer of the City of Boston, and to the Trustees of the Public Library of the City of Boston the remaining six-tenths of said income for said period to be applied to the purchases provided in said Agreement of Compromise.**

- VIII. Enabling Vote on Trust Funds  
*Robert Gallery, Chair*

**VOTED: that, the President, Director of Library Services, Director of Operations, Chief Financial Officer, or the Clerk of the Corporation, until the next annual meeting, is authorized to spend for the purpose of buying library materials any authorized and proper purpose income from those Trust Funds held by the Trustees of the Public Library of the City of Boston, where no specific vote of the Trustees is required by the Trust instrument.**

- IX. New Business  
*Robert Gallery, Chair*

- X. Adjournment  
*Robert Gallery, Chair*

**Trustees of the Public Library of the City of Boston**  
Robert Gallery, Chair, Evelyn Arana-Ortiz, Vice Chair  
Zamawa Arenas, Ben Bradlee, Jr., Cheryl Cronin,  
John Hailer, Paul A. La Camera, Byron Rushing

President, David Leonard  
Clerk of the Board, Pamela R. Carver

This is an open meeting. The public is welcome to attend.  
For information check [www.bpl.org](http://www.bpl.org)