

## PUBLIC FACILITIES DEPARTMENT

## **MEMO**

TO: Maureen Feeney, City Clerk

FROM: Steve Bickerton, Jr.; Assistant Director, Public Facilities Department

DATE: January 9, 2018

**SUBJECT:** Designer Selection Committee Meeting Notice:

Project # 7133 Madison Park School Building #4 Locker Room Renovations

The Designer Selection Committee for the above referenced project will meet to discuss an appropriate designer. The meeting is scheduled for:

## WHERE:

Public Facilities Department 26 Court Street, 10<sup>th</sup> Floor Boston, MA 02108 Conference Room 10A

## WHEN:

Friday, January 19, 2018 12:00 Noon

The meeting is expected to last approximately one hour.

Please Post Notice.

