



RECEIVED
CITY CLERK'S OFFICE

2018 NOV 20 A 9:45

BOSTON, MA

PUBLIC FACILITIES DEPARTMENT

MEMO

TO: Maureen Feeney, City Clerk

FROM: Rebecca Singh, Administrative Officer, Public Facilities Department

DATE: November 20, 2018

SUBJECT: *Designer Selection Committee Meeting Notice:
Elevator Upgrades at the Family Justice Center
Project No. 7157*

The Designer Selection Committee for the above referenced project will meet to discuss an appropriate designer. The meeting is scheduled for:

WHERE:

Public Facilities Department
26 Court Street, 10th Floor
Boston, MA 02108
Conference Room 10A

WHEN:

Monday, November 26, 2018
1:30 PM

The meeting is expected to last approximately one hour.

Please Post Notice.