



City of Boston  
Public Facilities Department  
Martin J. Walsh, Mayor

December 12, 2018

Public Facilities Commission  
Katherine P. Craven, Chair  
Lawrence D. Mammoli, Commissioner  
Dion S. Irish, Commissioner

Location:  
Winter Chambers  
26 Court Street, 1<sup>st</sup> Floor  
Boston, MA 02108

Meeting Time: 9:35 a.m.

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2018 DEC - 7 P 4: 11  
BOSTON, MA

Dear Commissioners:

I recommend that the following votes attached hereto and referred to as the Public Facilities Department agenda, be approved by the Commission at its December 12, 2018 meeting:

**VOTE 1: James McGaffigan, Project Manager II**

**Amendment to the vote of March 14, 2018:** Regarding a contract with Utile, Inc. to provide architectural design and construction administration services associated with the Dudley Branch Library Renovations project located at 65 Warren Street, Boston, Massachusetts.

**Increase of \$60,000**

That the vote of this Commission at its meeting of May 19, 2016 and, thereafter, amended by a vote on March 14, 2018, and further amended by PFD's Director under a delegation of authority to increase the additional services on November 13, 2017 and July 5, 2017 regarding a contract with Utile, Inc. to provide architectural design and construction administration services associated with the Dudley Branch Library Renovations project located at 65 Warren Street, Boston, MA:

be, and hereby is, amended as follows:

By deleting the following words and figures: "at a cost not to exceed \$1,310,430, including \$150,000 for additional services, which is a fixed fee of 7.56% based on an estimated

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construction cost of \$12,275,000” and substituting in place thereof the following words and figures: “at a cost not to exceed \$1,370,430, including \$60,000 for additional services, which is a fixed fee of 7.56% based on an estimated construction cost of \$12,275,000.”

The Director is, also, authorized to execute such contract amendment, in the name and on behalf of the Commission, upon receipt of said written authority from the Mayor.

### **VOTE 2: Tom Kazmowski, Project Manager II**

**Contract to NV5 Consultants, Inc.:** To provide owner project manager services (OPM) associated with the 2018 Massachusetts School Building Authority’s (MSBA) Accelerated Repair Program (ARP) project.

#### **Contract Price: \$40,500**

That the Director be, and hereby is, authorized to request from the Mayor, in the name and on behalf of the Commission, written authority to award a contract, pursuant to the Massachusetts School Building Authority’s (MSBA) guidelines for its Accelerated Repairs Program (ARP) to NV5 Consultants, Inc., a Massachusetts corporation, with an office located at 70 Fargo Street, Suite 800, Boston, MA 02210. Under the terms of this contract, NV5 Consultants, Inc. will provide owner project manager services (OPM) at six (6) Boston Public Schools located at:

Rafael Hernandez School, K-8, 61 School Street, Roxbury

Patrick Lyndon School, K-8, 20 Mt. Vernon Street, West Roxbury

Donald McKay School, K-8, 122 Cottage Street, East Boston

James Otis School, K1-5, 218 Marion Street, East Boston

Josiah Quincy Elementary, K0-5, 885 Washington Street, Chinatown

John D. O’Bryant School of Mathematics and Science, 7-12, 55 Malcolm X. Blvd., Roxbury

The OPM services and fees are limited to the schematic design phase of the project at a cost not to exceed \$40,500. The full term of the OPM contract is 104 weeks with the initial phase dedicated to schematic design services. The Director is, also, authorized to execute such contract, in the name and on behalf of the Commission, upon receipt of said written authority from the Mayor.

### **VOTE 3: Tom Kazmowski, Project Manager II**

**Contract to CSS Architects, Inc.:** To provide design and construction administration services associated with the 2018 Massachusetts School Building Authority’s (MSBA) Accelerated Repair Program (ARP) project.

**Contract Price: \$169,600**

That the Director be, and hereby is, authorized to request from the Mayor, in the name and on behalf of the Commission, written authority to award a contract, pursuant to the Massachusetts School Building Authority's (MSBA) guidelines for its Accelerated Repairs Program (ARP) to CSS Architects, Inc., a Massachusetts corporation, with an office located at 107 Audubon Road, Building 2, Suite 300, Wakefield, MA 01880. Under the terms of this contract, CSS Architects, Inc. will provide design and construction administration services at six (6) Boston Public Schools located at:

Rafael Hernandez School, K-8, 61 School Street, Roxbury

Patrick Lyndon School, K-8, 20 Mt. Vernon Street, West Roxbury

Donald McKay School, K-8, 122 Cottage Street, East Boston

James Otis School, K1-5, 218 Marion Street, East Boston

Josiah Quincy Elementary, K0-5, 885 Washington Street, Chinatown

John D. O'Bryant School of Mathematics and Science, 7-12, 55 Malcolm X. Blvd., Roxbury

The services and fees are limited to the schematic design phase of the project at a cost not to exceed \$169,600. The full term of the design services contract is 104 weeks with the initial phase dedicated to schematic design services. The Director is, also, authorized to execute such contract, in the name and on behalf of the Commission, upon receipt of said written authority from the Mayor.

Sincerely,

Patricia M. Lyons, Director  
Public Facilities Department