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BOSTON, MA

## PUBLIC FACILITIES DEPARTMENT

### MEMO

**TO:** Maureen Feeney, City Clerk

**FROM:** Rebecca Singh, Administrative Officer, Public Facilities Department

**DATE:** February 19, 2019

**SUBJECT:** *Designer Selection Committee Meeting Notice:  
12 Channel Street Operations Center Project  
Project No. 7159*

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The Designer Selection Committee for the above referenced project will meet to discuss an appropriate designer. The meeting is scheduled for:

**WHERE:**

Public Facilities Department  
26 Court Street, 10<sup>th</sup> Floor  
Boston, MA 02108  
Conference Room 10A

**WHEN:**

Thursday, February 21, 2019  
1:00 PM

The meeting is expected to last approximately one hour.

**Please Post Notice.**