

**Boston Fire Department  
Internal Systems Inspector**

1010 Massachusetts Avenue  
Boston, Ma. 02118  
Office 617-343-2896 Fax 617-343-3096

## Request for Fire Alarm Witness Test

This is to certify that the fire alarm system at \_\_\_\_\_  
under BFD permit no. \_\_\_\_\_ has been tested and functions in compliance with  
applicable NFPA standards and the building code.

*For all work conducted the following information shall be provided:*

- 2013 NFPA 72 System Record of Completion for 9<sup>th</sup> Ed 780 CMR. (2010 NFPA 72 for 8<sup>th</sup> Ed)
- NFPA 72 System Record of Inspection and Testing
- Copy of ISD Building Permit

*For new installations the following information shall be provided prior to BFD witness test:*

- 780 CMR 901.5.1.1 system designer affidavit/Final Construction Control Document
- the following personnel may be required at test:
  1. Installing electrical contractor (required)
  2. Service Contractor (required)
  3. Property owner or representative (for access)
  4. Sprinkler contractor/Ansul contractor (as appropriate)

Note:

- After review by BFD of the required documentation a test date will be determined.
- To schedule an inspection email the required documents as a PDF to [BFDFPFA@boston.gov](mailto:BFDFPFA@boston.gov)
- All equipment needed for a successful test must be available in order for the test to be performed.
- Contractor(s) are required to notify Inspectional Services Department of test date

I understand my responsibilities and have submitted complete and accurate documentation as required above.

\_\_\_\_\_  
Installing electrical contractor

\_\_\_\_\_  
License

\_\_\_\_\_  
Company/Person Requesting Test

\_\_\_\_\_  
Phone and Email Address