

Required Documents: Blasting Application

All files must be in .pdf format and a maximum size of 16 MB. Each requirement below is to be uploaded as a separate file in order to decrease review time.

1. Copy of a valid Explosive Users Certificate
2. Copy of a certificate of insurance providing General Liability insurance with limits of not less than \$1,000,000/\$1,000,000
3. Copy of a Blasting Bond with the City of Boston or the Commonwealth of Massachusetts named as the certificate holder.
4. Copy of Certificate of Competency (Blaster's License) for each person(s) who could be responsible for blasting operations including shot design, charge loading, wiring, and detonation.
5. Written proof that Dig Safe has been notified of the proposed blasting operations and a dig safe number was issued.
6. Copy of completed Preblast Inspection Surveys
7. The route that the explosives are going to be transported to the site. The time of arrival at the site and the time leaving the site should be included.
8. Blast Analysis
9. Blast Design Plan
10. General Site Plan showing the temporary storage of explosive materials
11. Spec Sheets for the approved day boxes or DOT approved truck mounted magazines

Required Documents: Use of Candles in a Place of Assembly Application

All files must be in .pdf format and a maximum size of 16 MB. Each requirement below is to be uploaded as a separate file in order to decrease review time.

1. **Candle Assembly:** A detailed written description of the entire candle assembly, including dimensions, must be provided for each design. Each item listed in the candle assembly must be described in detail with dimensions provided. (Example: Candle assembly #1 consists of a 4-inch tall by 5-inch diameter fishbowl shaped clear glass votive filled with a 2-inch tall by 2-inch wide brown square votive housing a 1-inch tall by 1-inch (1 ounce wax candle).
2. **Candle Photo:** Submit a clear color photo of each different candle assembly design. The photo must show a ruler for scale and provide the measured width of the bottom of each base.
3. **Seating Plan:** Provide a seating plan indicating the location of all fire extinguishers and exits along with a narrative that explains the number and display location of each candle design assembly. (Example: candle design #1 is used as a center piece on (15) 12 ft round dining tables in Ballroom. Design #2 totaling (3) shall be placed on head table at every 4th place setting).

Required Documents: Fire Works

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1. **Natural Barrier Letter:** Attach a copy of the natural barrier letter from the State Fire Marshal's Office (if applicable).
2. **Other Agency Approvals or Notifications:** Please attach a copy of FAA, Coast Guard, or other agency approvals/notifications.

3. **Site Plan:** Diagram/site plan showing points where fireworks are to be discharged, location/distance to the audience, buildings, highways, overhead obstructions, etc. Handwritten maps are not acceptable; Maps must be Google, Bing, GIS.
4. **Fireworks Description:** Attach a summary of the number and description of the fireworks/pyrotechnics to be used, including the diameter of the shells.
5. **Fireworks Delivery Route:** Please include the map and description of route taken to deliver fireworks.
6. **Copy of Certificate of Competency License**
7. **Copy of Certificate of Liability Insurance**
8. **Copy of Pyrotechnic Users Certificate**
9. **Copy of Bond**

Required Documents: Electro Static Spray Painting

All files must be in .pdf format and a maximum size of 16 MB. Each requirement below is to be uploaded as a separate file in order to decrease review time.

1. **Spec Sheet:** Required for the spray painting equipment

Required Documents: Food Trucks

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1. **Spec Sheet:** Required for the generator being used on the Food Truck
2. **Spec Sheet:** Required for the cooking equipment being used on the Food Truck
3. **Photo of Ansul System Tag**
4. **Photo of Hood Sticker**
5. **Vehicle Registration**
6. **Photo of Vehicle Inspection Sticker**

Required Documents: Fuel Storage

All files must be in .pdf format and a maximum size of 16 MB. Each requirement below is to be uploaded as a separate file in order to decrease review time.

1. **Fuel Storage Matrix**
2. **General Site Plan:** Required for the location of Fuel Storage on a construction site. Show location of relevant equipment and fuel storage.
3. **Spec Sheet:** Required for any fuel storage cabinets being used on site

Required Documents: General Permit

All files must be in .pdf format and a maximum size of 16 MB. Each requirement below is to be uploaded as a separate file in order to decrease review time.

1. **Spec Sheet:** Required for any equipment being used or item that a reviewer from BFD requests to be submitted with this application type

Required Documents: Open Burning and Cooking

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1. **Spec Sheet:** Required for the cooking equipment

Required Documents: Portable Generator

All files must be in .pdf format and a maximum size of 16 MB. Each requirement below is to be uploaded as a separate file in order to decrease review time.

1. **General Site Plan:** Required for the location of Fuel Storage for an application for a Portable Generator. Show location of relevant equipment and fuel storage.
2. **Spec Sheet:** Required on the generator being used.

Required Documents: Special Effects

All files must be in .pdf format and a maximum size of 16 MB. Each requirement below is to be uploaded as a separate file in order to decrease review time.

1. **MSDS Sheets:** Required for the fuel being used in a hazer on Special Effects applications.
2. **Spec Sheet:** Required for the hazing equipment for a Special Effects application

Required Documents: Temporary Heat

All files must be in .pdf format and a maximum size of 16 MB. Each requirement below is to be uploaded as a separate file in order to decrease review time.

- **Carbon Monoxide Monitoring Plan:** Required for Temporary Heat applications if vented inside.
- **General Site Plan:** Required for the location of Fuel Storage.
- **Spec Sheet:** Required for the equipment for a Temporary Heat application.

Required Documents: Ventless Fireplace

All files must be in .pdf format and a maximum size of 16 MB. Each requirement below is to be uploaded as a separate file in order to decrease review time.

1. **Gas and Plumbing Permit**
2. **Spec Sheet:** Required for the Ventless Fireplace being installed